

LEE COUNTY ARTS CENTER, INC
dba NORTH FORT MYERS ARTS ASSOCIATION
2331 PALO DURO BLVD. NORTH FORT MYERS 33917

BY-LAWS

Article 1
NAME

The name of the organization shall be Lee County Arts Center, Inc dba North Fort Myers Arts Association referred to as NFMAA. The organization can have a seal stating

“Lee County Arts Center, Inc, non profit corporation 2017”
dba North Fort Myers Arts Association 2023

Article II
MISSION

Our mission is to engage area residents in a wide variety of art activities through learning opportunities, networking, and an appreciation of all types of arts. We strive to promote the arts and provide important resources to all creators in our community, to have a vibrant presence that keeps creative individuals and groups connected and inspired with demonstrations, special events, and more.

Article III
MEMBERSHIP AND DUES

SECTION 1 Annually the membership of the NFMAA shall elect Board members to expired/vacated positions. The members may re-elect the Board member whose term has expired. The Directors may also remove a member by majority vote at a regular Directors meeting upon a 30 day notice to the membership. The membership list shall be made available for this purpose.

A. There shall be multiple categories of memberships but not limited to this list. Artist, Student, Family, and Art Angel. The Board shall set annual dues for each category. Voting and participation in association events will be based on paid dues as of Jan 1.

B. The categories of membership may be changed from time to time at the discretion of the Board to reflect the needs of NFMAA and the community. Regular categories. Each paid member is entitled to on vote at any membership meeting.

SECTION 2.

A. Annual dues for all categories are due by Jan. 1. The amount of dues will be determined by the board and are subject to a 14 day written notice published on the web site.

B. Recognition of Sponsors and Honorary members will take place at the annual meeting.

Article IV Meetings and Elections

Section 1 Membership meetings are to be held September through May. Business shall be conducted on when a quorum is present. A quorum is considered of at least 20% of the voting membership.

Section 2 At the Board meeting of each year, the retiring board members shall become the nominating committee to determine their replacements.

Section 3 The nominating committee shall propose a slate which may include board members who wish to continue serving on the board. Additions to the proposed slate, nominations from the floor will be added to the slate. A vote by the membership will determine the new Board members.

Section 4 The January General Meeting shall be the annual meeting for the purpose of installing the new Board.

Section 5 Newly elected Board members will assume their duties immediately.

Section 6 Organizational group membership may be considered by the NFMAA. If NFMAA joins as a member of another organization, the Board needs to select a delegate and an alternate delegate. Attendance at this organization meetings and a report given at the next Board meeting.

Article IV Board of Directors

Section 1 The business of NFMAA shall be administered by the Board of Directors. Interim vacancies among the Board Members or officers shall be filled by appointments made by the Board of Directors .

Section 2 The Board meeting shall be held monthly or called by the president or called for by the Board Members. All Board Members are to be notified of each meeting and are expected to attend.

Section 3 Officers and standing committee Chairs, if any, have the privilege of re-election to the same office or committee.

Section 4 The Board shall have charge of the affairs of NFMAA and manage control of its property. Prior to any payment, a requisition form shall be completed. Two officers signature, one of which is the treasurer, shall be required prior to payment being issued.

Section 5 The officers shall serve at the executive committee. The executive committee can act as the board on decisions if the Board cannot be reached.

Section 6 A board member who misses three consecutive meetings without an approved excuse or three meetings within a 12 month period, shall be removed by action of the Board. Board members who are unable to serve for unforeseeable reasons will be asked to take a leave of absence until such time as they are able to return. Board members whose actions are adverse to the arts and the organization will be removed by Board action.

Article VI OFFICER DUTIES

PRESIDENT

1. To preside at all General and Board meetings.
2. To assure that the duties /obligations of the Board are carried out.
3. Appoint the Chair of all committees
4. Delegates to the organizational membership (see Article IV, Section V) shall be appointed by the President Elect before installation meeting.
5. Review planning and budgets
6. To communicate with the residential communities, and arts organizations to encourage increased support for the NFMAA
7. Responsible for any paid staff.

VICE - PRESIDENT

1. To assist the President in his or her duties
2. To act for the President in his or her absence.
3. To work with the Membership Committee, planning membership events and fundraising events.

RECORDING SECRETARY

1. Maintain a record of all meetings
2. Have custody of all records and all papers of NFMAA
3. Authenticate all acts and orders of the Treasurer

TREASURER

1. Receive all monies of NFMAA and deposit as directed by the Board
2. Keep accurate records of receipts and disbursements.
3. Verify all transactions on the Daily Receipts Sheet, agree to all monies received and that they have been logged properly on rosters
4. Present bank balances report at the monthly meeting.
5. Pay bills as directed by the Board
6. Present financial reports at monthly Board meetings
7. Submit the books monthly for review and annually to an auditor or approved by the Board
8. Prepare a budget for the next fiscal year end to the Board. The approved budget will be presented to the annual General Meeting
9. Oversee and file appropriate state and federal forms

Article VII AMENDMENTS

Amendments may be proposed to the Board in writing. Upon such amendment being accepted by the Board, the amendment will be presented to the membership in writing 30 days before a vote. Amendments to the By-Laws shall be by a majority vote of the members present at the noticed meeting.

Article VIII Parliamentary Rules

Robert's Rules of order, Revised, shall be the authority in all questions of parliamentary law not covered by the By-Laws.

ARTICLE IX DISSOLUTION

In the even of the dissolution of NFMAA, all assets remaining after the payment of all legal obligations of NFMAA shall be established in a scholarship trust fund. Interest only from this trust, shall be awarded n annual scholarships to Lee County art students. The custodians and/or trustees shall be designated by the NFMAA President and remaining Board members who will also decide on a suitable student selection process.